

Roxburgh & Berwickshire Citizens Advice Bureau

Annual General Meeting

Monday 31st October, 2022, Abbey Row, Kelso

Minutes of Meeting

Attendees: Peter Seaton, Stephanie Bell, Murray Geddes, Vera Baxter, Leila Johnston, John Aitchison, Carole Wright, Hazel Paxton, John Paxton, Gary Wilson, Paul Roberts, Harry Scott, Gabrielle Wilson, Evelyn McLean, Jeanette McAuley, Heather Anderson, Pam Brown, Marshall Wilson, David Greer, Georgina Purdie, Sheena Renton

In Attendance: Annette McGraith, Laura Plumb

Minute Secretary: Fiona Caldwell

Apologies: Kathryn Peden, Maggie Watson, George Russell, Stuart Bunting, Jenni Craig, Jane Cox, John Lamont, Gerry McCann, Jennie Hemmings, Gill Westwood, Alistair Young, Marjorie Ballantyne, Dina Faulds, Iain Heard, James Anderson

1. Acting Chair **MW** opened the meeting and welcomed all to the Annual General Meeting.
2. The apologies were noted as above.
3. **Minutes of the previous meeting held in person and virtually on 11th October, 2021.**
The minutes of the previous meeting were agreed as an accurate record.
VBaxter proposed. **SBell** seconded. **AGREED.** **Minutes** were noted as a true record. Original kept in Hawick.
4. **Chair's Report.** – (Circulated as per Annual Report)
MW thanked all volunteers and staff for their continued support to Roxburgh & Berwickshire CAB.
MW advised that the newly refurbished Kelso office will open on the 1st November.
MW highlighted the new innovative employment project 'ERAS' in which R&B are in collaboration with Central Borders, Peebles & District and Dumfries & Galloway CAB's to deliver this project.
5. **Treasurer's Report**
PS advised that the 2021-22 were now available to view online within Companies House – link provided in agenda.
PS advised he is happy to continue as interim treasurer until a new member can be sought.
Accounts were adopted by the Board by email correspondence in August 2022.
Signed copy of the accounts in Hawick.
6. **Annual Report**
MW presented the Annual Report to the meeting which showed that all offices continue to be busy through this extremely difficult time.

Roxburgh and Berwickshire CAB

Company Ltd by Guarantee Company No SC400899 Scottish Charity No SC010123

R+B CAB AGM 2022 notes

MW again highlighted the need for volunteers within the Bureau
The Report was approved. **PSeaton** proposed. **VBaxter** seconded. **Annual Report Approved.**
Signed copy in Hawick.

7. Election of Directors

LP took over as temporary Chair to oversee the Election of Directors.

The existing Directors had all intimated their desire to stand again for the Board. The existing Board was re-elected.

For the record those Directors re-elected were: Marshall Wilson, Peter Seaton, Stephanie Bell, Vera Baxter, John Aitchison.

Addition of three new Board Members: Harry Scott, Georgina Purdie, Heather Anderson.

Election of the Directors approved. **SBell** proposed. **CWright** seconded.

Stephanie Bell – **MWilson** proposed. **PSeaton** seconded.

Directors Elected.

8. Articles

MW highlighted the Resolutions which needed to be passed by Members of R&B.

Resolutions were sent to Members within the timescales prior to the AGM.

Resolution 1. – Approved by Members 99%

Resolution 2. – Approved by Members 99%

9. A.O.C.B.

AM announced that Vera Baxter had been awarded the BAVS Volunteer of the Year award and presented the trophy. RBCAB were runners up in the Organisation of the Year Award.

10. MW advised that due to now being an elected member of Scottish Borders Council **JAnderson** is unable to continue as Board member and will be resigning.

MW closed the meeting and thanked staff, volunteers and Board members for their continued support and commitment in these difficult times.